

# Here is John's typical weekly schedule

#### **Monday's**

No appointments Meeting prep for the upcoming week

## **Tuesday-Wednesday-Thursday**

- ✓ Phone appointments
- ✓ Online videoconference meetings
- ✓ Live face-to-face meetings (limited)



Most client appointments are mornings or early afternoon, generally 9:00am-12:00pm, or occasionally 1:00pm-4:00pm. These appointments vary in availability week to week.

	1964		FEBRUARY			1964	
	SUN.	MON.	TUES.	WED.	THUR.	FRI.	SAT.
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#### Friday's

No appointments

- ✓ Compliance
- ✓ Marketing and Client Communication
- ✓ Administrative

No evening or weekend appointments

## **Vacations**

Two weeks Christmas and New Year's Three weeks during Summer Break

We believe an efficient and disciplined schedule allows us to provide massive value to you in everything we do!